



Diploma Request Form

Diploma cost is \$70.00* each. Please allow 5-7 weeks for processing. The College reserves the right to withhold, deny or cancel any request due to financial holds and fees due for any course, program of study or degree, at any time, or for any other reason.

Please submit your request via fax, mail or email to: jaspercentral@manhattan.edu.

*Payment is required in advance, and can be made at www.manhattan.edu/paytranscripts

Official Identification is required with all diploma requests

Graduate Information:

Diploma Name: _____ JasperNet ID: _____

Date of Birth: _____ Dates of Attendance: _____

Major: _____ Graduation Date: _____

Degree: BA BS MA MS MBA Other: _____

Diploma Mailing Address:

Street Address Apt. # City State Zip

(____) _____ - _____
Telephone Email Address

Hold diploma for pick up in the Jasper Central office (Thomas Hall, Room 3.6)

Requestor's Signature: _____ **Date:** ____/____/____
(Required)

Updated 9/10/2024